

Teaching notes

Activity

Pair work

Time

20 – 30 minutes

Objective

To practise making arrangements

Language

Expressions for making arrangements: *Where do you fancy going? I'm not bothered, etc.*

Preparation

Make one copy of the activity sheet on page 47 for each pair of students.

Procedure

1. Divide the class into pairs. Give each pair a copy of the activity sheet.
2. Explain that the activity sheet is a list of responses to prompts. Students should work together to think of an appropriate prompt (statement or question). Do one or two of them as an example with the whole class:
A: *Could we pick John up on our way to the cinema?*
B: *We could do, I suppose.*

A: *Would you rather go to a Chinese restaurant or an Italian restaurant?*
B: *To be honest, I don't really care.*
3. Go round, monitoring and helping when necessary.
4. When pairs have finished, tell them to each write a dialogue that combines several of their prompt-response pairs. Get the pairs to practise their dialogues a few times.
5. Have pairs join with another pair to perform their dialogues for each other.

Follow-up

Pairs can write their own set of five responses and exchange them with another pair. Then they can come up with the prompts to the other pair's responses.

1. A:
B: No thanks. I'm waiting for someone.

3. A:
B: No, just five minutes.

5. A:
B: Whereabouts exactly?

7. A:
B: To be honest, I don't really care.

9. A:
B: It's up to you. I'm not paying.

11. A:
B: Sounds good.

13. A:
B: Whatever you fancy.

15. A:
B: I'm not bothered.

17. A:
B: No I haven't, but I've heard it's good.

19. A:
B: That'd be great, as long as we can get a seat.

2. A:
B: Yes, it's not like you to be late.

4. A:
B: I'll be wearing a black leather jacket.

6. A:
B: Why don't I just meet you there.

8. A:
B: I'm easy. You decide.

10. A:
B: We could do, I suppose.

12. A:
B: Can we make it a bit earlier?

14. A:
B: I'm really sorry. Something came up.

16. A:
B: Whenever suits you.

18. A:
B: Actually, I'd rather not.

20. A:
B: I don't care. Just hurry up.

4 Arranging a party

This is a simulation/role-play for four people based on trying to make arrangements for an end-of-term party.

Method

- 1 Copy and cut up the handouts on pages 22 and 23 – one for each student in the group (A, B, C and D).
- 2 Allow 5–10 minutes for the students to read through their handouts. The students work alone at this stage.
- 3 When everyone is ready, the role-play can begin. Before they start, arrange the chairs with pairs of students facing each other. Student C begins.
- 4 Set a time-limit (e.g. 15–20 minutes), then stop everyone, *whether they have finished or not*.



4 Arranging a party

Student A

You and three of your friends have decided to have an end-of-term party and are meeting to work out the necessary arrangements. Here are some of the things that have to be worked out:

- 1 Whose flat will the party be held at?
- 2 Who will help to get it ready (move furniture, clean it, tidy up, etc.)?
- 3 How many people will be invited? (Only people in the class or boyfriends, girlfriends, other students, teachers, etc?)
- 4 What time will the party start and finish? Which day – Friday or Saturday?
- 5 How much food is needed? What sort? Who will buy/make it?
- 6 What sort of music will you have? Who can bring CDs?
- 7 Any other items that need to be brought – knives, forks, plates, glasses, etc. Who can bring what?
- 8 Who will help tidy up after the party – move back furniture, wash up, etc?
- 9 Anything else you can think of.

You have a large flat. You don't really want to use it because you are afraid that something will get broken. Also your landlady lives on the bottom floor and does not like parties to go on longer than 11.30 p.m. You have lots of CDs and you are prepared to take them to the party, but you hate cooking and washing up. You would like to bring your boyfriend/girlfriend.



4 Arranging a party

Student B

You and three of your friends have decided to have an end-of-term party and are meeting to work out the necessary arrangements. Here are some of the things that have to be worked out:

- 1 Whose flat will the party be held at?
- 2 Who will help to get it ready (move furniture, clean it, tidy up, etc.)?
- 3 How many people will be invited? (Only people in the class or boyfriends, girlfriends, other students, teachers, etc?)
- 4 What time will the party start and finish? Which day – Friday or Saturday?
- 5 How much food is needed? What sort? Who will buy/make it?
- 6 What sort of music will you have? Who can bring CDs?
- 7 Any other items that need to be brought – knives, forks, plates, glasses, etc. Who can bring what?
- 8 Who will help tidy up after the party – move back furniture, wash up, etc?
- 9 Anything else you can think of.

You have a large penthouse flat. You don't mind using it for the party, but if you do then you would like to invite the two people you share the flat with and their boyfriends/girlfriends. In fact, you think the more people who are invited the better the party will be. You would also prefer to buy plastic spoons, knives, cups, etc. You can throw them away afterwards, so no washing up! You don't like cooking very much and would prefer to order food from a take-away restaurant – pizzas or Chinese food.



4 Arranging a party

Student C

You and three of your friends have decided to have an end-of-term party and are meeting to work out the necessary arrangements. Here are some of the things that have to be worked out:

- | | |
|---|--|
| 1 Whose flat will the party be held at? | 6 What sort of music will you have? Who can bring CDs? |
| 2 Who will help to get it ready (move furniture, clean it, tidy up, etc.)? | 7 Any other items that need to be brought – knives, forks, plates, glasses, etc. Who can bring what? |
| 3 How many people will be invited? (Only people in the class or boyfriends, girlfriends, other students, teachers, etc.)? | 8 Who will help tidy up after the party – move back furniture, wash up, etc? |
| 4 What time will the party start and finish? Which day – Friday or Saturday? | 9 Anything else you can think of. |
| 5 How much food is needed? What sort? Who will buy/make it? | |

You have quite a large flat. You don't mind using it for the party but the only problem is that you don't have any stereo equipment for playing music. You love organizing things and tend to 'take over' a discussion and boss people about. You don't mind helping with everything but feel that the washing up, cooking, etc. should be left to the opposite sex. You would like to invite some friends and your teacher.



4 Arranging a party

Student D

You and three of your friends have decided to have an end-of-term party and are meeting to work out the necessary arrangements. Here are some of the things that have to be worked out:

- | | |
|---|--|
| 1 Whose flat will the party be held at? | 5 How much food is needed? What sort? Who will buy/make it? |
| 2 Who will help to get it ready (move furniture, clean it, tidy up, etc.)? | 6 What sort of music will you have? Who can bring CDs? |
| 3 How many people will be invited? (Only people in the class or boyfriends, girlfriends, other students, teachers, etc.)? | 7 Any other items that need to be brought – knives, forks, plates, glasses, etc. Who can bring what? |
| 4 What time will the party start and finish? Which day – Friday or Saturday? | 8 Who will help tidy up after the party – move back furniture, wash up, etc? |
| | 9 Anything else you can think of. |

You have a small basement flat. You think the party should be mainly for your class. You don't want to invite too many outsiders. You also think that everyone should help equally. You are prepared to do everything except move furniture. You also think it would be better to buy food rather than make it. During the discussion, you will make notes of what everyone offers to do, plus any other decisions that are made. If other people are invited, you think there should be an equal number of males and females, if possible.